



## Private Pay Tuition Agreement

(This does not apply to Child Care Assistance Families)

The provisions listed below constitute the agreement between Little Schoolhouse and parents regarding tuition. Your signature below indicates that you have read and fully understand the policies set forth herein.

1. The registration fee of \$60.00 for the first child and half off the second child is non-refundable.
2. The \$200.00 Supply fee per child is due annually on September 1<sup>st</sup>. You will pay a prorated supply fee of \$17.00 per month depending on what month you start until the following September first. Prorated supply fee due now: \$17.00 X \_\_\_\_\_ Months = \$ \_\_\_\_\_. Your weekly tuition is \$ \_\_\_\_\_

Tuition is due in advance of your child's participation in our program. Auto billing is required. Private pay families can choose to be billed monthly on the first or weekly on Monday of each week. Both are billed in advance of the services being rendered. You are paying for your child's spot and not whether or not they are in attendance. There will NOT be any deductions for your child's absence for any reason. Not sick days, holidays nor inclement weather days. There will be a \$35.00 late fee if your tuition is not paid on the due date. There is also a \$35.00 NSF fee if your payment returns for any reason. If your account falls more than 7 days past due your child's spot will be given to another child on our waitlist. We can not hold any spots for children that are not current on their tuition.

3. There will be a \$1.00 per minute per child late for any child left at the school after 6:30pm. After your child has been late more than 3 times your late fee will then become \$5.00 per minute per child. After the 5<sup>th</sup> time you are late picking up your child you will no longer be able to remain enrolled into our school.
4. We require a two week notice to un-enroll your children. If you do not give written notice the weekly tuition will be due for the two weeks.
5. After one full year of enrollment your child will be given 1 week of vacation time. This means that you can request a week of vacation time where your child does not attend school and you do not have to pay the tuition. It must be Monday through Friday of the same week with advance notice.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Little Schoolhouse  
 Making A Difference Daily, One Child At A Time!  
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